

Annual Interview Requirements

All students who apply for a district minister's license (initial license or renewal of license) are interviewed by members of the District Board of Credentials annually.

It is the **student's** responsibility to send every document to the district secretary Rev. Janice Laster janicelaster@bellsouth.net and the credentials board secretary Rev. Tim Tharp timtharp82@gmail.com

The following items are required and due by the date indicated:

- *Completed application for a district minister's license - **due January 15th***
- *Recommendation from the local church board (813.2) - **due January 15th***
- *Proof of progress in the course of study (grade reports or transcripts) - **due January 15th***
- *Annual Report of Licensed Minister form (for those renewing ministers licenses) - **due January 15th***

Once you have submitted all required documents, you will need to schedule an appointment through the district webpage www.ganaz.org

Students must confirm that appointment to hold the interview slot. **All appointments must be made BEFORE January 15th.**

Note: Annual Interviews for District Licensing will be held during the month of February, at assigned destinations.

Please Sign and return (Please keep a copy for your records)

Signature _____ Date _____